

Job Title: Project Manager

Location: Remote home office within commuting distance of Los Angeles, Pasadena, San Francisco, or San Diego
 Salary Range: \$77,750 – 92,750 per year

Verdical · (vər-dək-(ə)l) · n. an upward trend in positive environmental impact

WHO WE ARE

- Verdical Group is a leading sustainability consulting firm focused on decarbonizing the built environment. We've developed a nationally known brand and industry leading reputation since the company was founded in 2012.
- We specialize in the following services:
 - **Green Building Certifications:** LEED, Fitwel, WELL, Living Building Challenge, CALGreen
 - **Engineering:** energy modeling, daylight modeling, life cycle assessment, commissioning
 - **Sustainability Strategy:** net zero, zero carbon, program management
 - **Events:** we produce the nation's largest annual [Net Zero Building Conference](#).
- Our core values include: environmentalism, fun, inspiration, adventure, and continuous learning.
- We have offices in Los Angeles, Pasadena, San Francisco, and San Diego.
- Incorporated as a benefit corporation, and a high-scoring [Certified B Corporation](#), we meet rigorous standards of social and environmental performance, accountability, and transparency.
- A 1% for the Planet [Member Company](#): we walk the talk - donating 1% of our annual revenue, not just profit, to environmental nonprofit organizations.
- Committed to antiracism: our diverse team is one of our greatest assets.
- Visit us at www.verdicalgroup.com to learn more and watch our About Us video [here](#).

WHO YOU ARE

- An experienced project manager looking to manage all aspects of our clients' projects from start to finish, focusing on year-over-year growth. This role includes a monthly billing target goal.
- You are committed to making a positive social and environmental impact on the world. You will be evaluated quarterly on your performance and progress in these areas.
- Excited to be a leader on the Verdical Group project management team. A coach, mentor, and technical advisor to staff, responsible for managing/planning associates tasks, project profitability, and the team's professional development.
- You're a strong business writer and verbal communicator with great attention to detail and flawless follow-up skills.
- An all-star talent who wants to work as part of a highly respected and growing team - An inspired change maker who enjoys working in a fast-paced environment.
- You enjoy working on projects for corporate clients such as NASA, Google, J&J, LAX, and Apple.
- You thrive in an environment where you're surrounded by likeminded, passionate sustainability professionals who are working to make a positive impact on the world.

REQUIRED QUALIFICATIONS

- 2+ years of direct project management experience, including supervising other team members.
- WELL AP credential
- LEED BD+C and/or ID+C credential, with experience taking a project from kickoff to plaque.
- Expertise in green building rating systems and capability to independently run all aspects of a project, from kickoff to completion.
- Strong skills with Microsoft Office Suite
- Strong data/information management skills, including ability to synthesize quantitative and qualitative data, organize and correlate findings, and translate that information into client deliverables.
- Bachelor's degree in a related field
- Comfortable managing multiple projects simultaneously to meet deadlines in a timely manner.
- Excellent organization skills, with a fastidious attention to detail and the ability to work both independently and collaboratively while managing multiple demands.
- Ability to prioritize responsibilities under tight deadlines.
- Demonstrated interest in sustainability.
- We welcome applicants of all backgrounds and encourage potential fits to apply even if you do not meet all the required qualifications outlined above.

PREFERRED QUALIFICATIONS (NOT REQUIRED)

- Experience with WELL certification projects
- Experience with Envision, Living Building Challenge materials certification, and Fitwel.
- Experience with sustainability program management, LCAs, Envision, LBC, Declare, WELL, Fitwel, ESG, net zero, etc.
- Master's Degree in a related field
- Engaged and participatory in local industry organizations.

COMPENSATION & BENEFITS

- Remote work from your home office with monthly required in-person team meetups; office space available for use as needed.
- 100% company-paid health insurance
- 100% company-paid dental insurance
- 401(k) retirement plan with ESG and sustainable investment options and 3% match, after 1 year of employment.
- 100% company-paid term life insurance and AD&D insurance
- \$100/month pre-tax cell phone benefit
- \$50/month Work From Home stipend
- \$750/year continuing education stipend to encourage continuous learning
- 100% company-paid credential exams + renewal fees
- Personal Time Off (PTO), with extra vacation days added based on tenure.
- 9 paid holidays
- Flexible schedules
- Annual bonus program
- Career pathways program with quarterly meetings to discuss career goals.
- Management training program
- Partially paid maternity/paternity leave
- Financial wellness training and volunteering during paid time
- We're humans first: culture and policies to promote physical, emotional, and mental wellness. We value all forms of diversity — bring your whole self to work.
- Employee discount & wellness program through Perks At Work
- Be a part of something great: a registered Benefit Corporation in the State of California, a certified B Corporation by third party B Lab, and a 1% for the Planet member company, giving 1% of all revenue — not just profit — to environmental nonprofits. We are divested from fossil fuels, tobacco, prisons, and firearms.
- Attend industry events, such as VG's annual Net Zero Conference
- Fun team activities such as hikes, holiday dinner, Earth Day volunteering, retreats, VG University, café meetups, game days, summer BBQ

APPLY

- Send an email with both PDF cover letter and resume attached to: applicants@verdicalgroup.com
- Title both the combined PDF and the email "Project Manager-[Your Name]"
- We welcome applicants of all backgrounds and encourage potential fits to apply even if you do not meet the criteria outlined above. We look forward to hearing from you!